Keeping Street Connected Children Safe During COVID-19


Eligibility

CSC Membership
Accompanying Documents
Language
Provision of spending receipts
Other
FAQs released on 14/07/20

Eligibility

Q. Our target groups are street children all over the world, but we are based in a Head Office and do not work directly with children in this country. Are we eligible to apply?
   A. No. In order to qualify for this grant the organisation must be legally registered in the country of delivery.

Q. Our target groups are street children all over the world, but we are based in a Head Office and do not work directly with children. If our partners and network are legally different organisations, and working in-country, are they eligible to apply?
   A. Yes.

Q. Our organisation is a European charity which supports local partners in-country. Our organisation does not directly implement projects on the ground, however our local partner does so. Can our partner apply for funding?
   A. Yes. Grants will be made directly to partners who are implementing the work to ensure that the funding is deployed quickly, and management and administration
fees are kept to a minimum. As such, your local partner would be welcome to apply directly for this funding. Of course you may wish to support them in this, although the grant would go directly to the implementing partner.

Q. When you refer to being a ‘nationally registered NGO’, does that mean within the UK?
   A. The term 'Nationally Registered NGO' applies to any network member organisation working in any country (so including, but also beyond the UK). In order to qualify for this grant, the organisation must be legally registered in the country of delivery.

Q. Is it possible to apply for grants for two projects in two different countries? Or two projects in the same country?
   A. You can apply for two different projects in two different countries under this grant, or two different projects run by one NGO in the same country. However, your organisation would need to be a 'Nationally Registered NGO' in order to qualify for this grant - i.e. the organisation must be legally registered in the country of delivery.

Q. Can we apply for a project that provides training to help street children adapt to the new reality they are facing, or should the project only meet basic needs, such as food or health care?
   A. This funding is to provide emergency support to street children who are experiencing the impacts of Coronavirus (Covid-19). It can include activities which strengthen on-the-ground services such as drop-in centres, shelter and healthcare, and help organisations respond to increased demand; facilitate outreach work with street children; promote awareness raising activities; or provide essential items such as food parcels and sanitation equipment.

   As such, provision of ‘training’ delivery (depending on context) would fit in with the above requirement to 'strengthen on the ground services’ and 'help organisations respond to increased demand'.

Q. We've been active CSC members in the UK, and work with partners in COUNTRY A. We are not yet registered in COUNTRY A - would we be eligible to deliver a project there under this grant?
A. The deadline for this grant opportunity is August 4th 2020, and unfortunately you would be ineligible to apply for this grant as a UK organisation working in COUNTRY A, unless you could become registered in COUNTRY A by this point.

This grant has been made available specifically for nationally-registered organisations delivering direct services to street children in their country of operation, and grants will be made directly to partners who are implementing the work. This is to ensure that funding is deployed quickly and management and administration fees are kept to a minimum.

Q. Is it possible to apply for another area/province of COUNTRY B from this fund?
   A. Yes, provided that your organisation is registered in the country of delivery.

Q. We are working with CSC on another project. Are organisations with current CSC-funded grants (for another project) still eligible to apply?
   A. Yes

CSC Membership

Q. Is the NGO applying required to provide any documentary proof of membership of CSC’s Network? Or will CSC simply confirm this from your own records?
   A. CSC can confirm proof of membership from our own records.

Q. If a small NGO wants to join the CSC Network, what is the membership fee?
   A. For organisations with an annual income below £500,000.00, there is no membership fee to join the CSC Network. For further information about how to join, please refer to this guidance:

Q. What are the steps and requirements to becoming part of the CSC Network, and then applying for a COVID-19 Emergency Grant?
   A. You can apply for this grant alongside submitting an application to become a member of the CSC. If you are not already a member, please submit your network application following the instructions on this page:
Please contact network@streetchildren.org if you have any difficulties with the joining process, or to request a hard copy of the application form (also available in French and Spanish)

Q. The CSC membership approval may take at least six weeks, whereas the application deadline to apply for a COVID-19 Emergency Grant is 4th August 2020. Is this an issue?
   A. The application criteria on the website states 'In order to be able to apply for this grant, organisations must meet the following criteria: Be a member of the CSC Network, or have already submitted an application to join when applying for this grant.' As such, the submission of an application for CSC membership (alongside your COVID-19 Emergency Grant application), will suffice. The membership process does not have to be completed by 4th August.

Q. At the moment our partner organisation is not a member of the CSC Network. If they put in an application now to join the CSC would they be eligible to apply for the grant or not?
   A. Yes. As stated in the grant criteria on this webpage: https://www.streetchildren.org/abbviegrants/ any organisation applying for this grant must 'Be a member of the CSC Network, or have already submitted an application to join when applying for this grant.' An application to join the network alongside an application for funding will suffice; we do not expect that this network joining process will be completed before the 4th August Emergency Grant deadline.

Q. Which documents are required in order to become a CSC Network member?
   A. To apply to become a member we ask that organisations fill out this online form - which asks for details about your organisation (e.g. name, address, charity registration number etc.), as well as for the names of two independent references who we will contact.

   Beyond that we ask prospective organisations to send us a copy of their most recent audited financial accounts so we can determine whether or not they have to pay a membership fee to join. As mentioned, organisations with an annual income below £500,000 (or equivalent in other currencies) are able to join the network free of charge.
Q. How long does it take to process a CSC Network membership application?
A. This depends on how quickly we hear back from your referees and how responsive organisations are in terms of sending over their accounts promptly, meaning this process can take 2 days - 2 months. For the purpose of this grant, we only require a membership application to have been submitted by the grant deadline, in order for organisations to be eligible.

Accompanying Documents

Q. What do you mean by registration document?
A. A registration document is a legal signed document or certificate detailing your official registration in the country of delivery. We will accept a scanned copy or photograph of this document.

Q. Are the Safeguarding / Child Protection Policy, Code of Conduct and Risk Assessment a single document, or three separate documents?
A. This depends on the organisation’s individual policies. Typically, this would be three separate documents, however some organisations prefer to keep Code of Conduct and/or Risk Assessments embedded within their Child Protection policy or another policy. If this is the case, please do highlight where we can find such policies, either in your cover email or Application Form.

Q. Do the policy documents required for the application have to be in English?
A. The documents listed are those that are required to be submitted alongside your application. Where possible / available, we would prefer for them to be submitted in English, but this is not a requirement. If you are providing a translation of a policy document, please highlight which documents you have attached in your cover email or Application Form.

Q. What does ‘A copy of the organisation’s latest bank reconciliations’ mean?
A. ‘Organisation’s latest bank reconciliations’ means a comparison of the monthly bank book against the bank statement to ensure that all transactions have been recorded correctly by the organisation and processed correctly by the bank.
Q. Our finance manual is very long and detailed. Do you want us to send through the whole document? If not, what information specifically is required here so I can excerpt the appropriate parts of the manual to send?

   A. If there is a soft copy version of your Finance Manual, then please submit it all and we will find the relevant sections. If not, we will accept the section on Bank Management, Cash Management, Procurement as a minimum.

Q. We are planning to apply for this grant, but we are currently developing our ‘safeguarding’ and ‘anti-bribery/corruption’ policy? Are there any alternative documents you will accept?

   A. If you have anything written down, perhaps in your organisational guidelines, or within another policy that talks about the above themes, please submit this and indicate clearly where this information is contained. If you are currently undergoing a policy-making procedure, please detail this clearly.

Q. We cannot access our office to scan various documents requested by this process due to COVID-19 lockdown. Is there any alternative?

   A. CSC will accept photographs of documents, in lieu of scanned copies for the time being. If you are unable to access your office due to COVID-19 lock down in your country, please detail this in your application.

Language

Q. Is it possible to have a version of the application form and budget plan in a different language?

   A. Due to the volume of applications we expect to receive for this grant programme, we unfortunately do not have versions of these documents in different languages, and request that your application is made in English. You are welcome to use a translation service such as Google to do so, and this will not mark against your application.

Q. Can members submit an application for CSC Network membership in a language other than English?

   A. The online form is in English. We can currently also provide forms in French and Spanish. Please contact network@streetchildren.org to receive a form in one of
the aforementioned languages. If easier, you may use the online application form but write answers in French or Spanish.

Q. Our Financial Policy is only available in another language. Is this okay?
   A. It is acceptable that your Financial Policy is in another language. If possible, please indicate where the sections / pages on ‘Bank Management, Cash Management, and Procurement’ are in your Finance Manual either in the document, or in your email sent with the application.

Provision of spending receipts

Q. For our organisation, it will be very difficult to get bills and receipts (for example from food or clothes) as these will be bought in an informal marketplace and official receipts are not provided there. How do you suggest we overcome this challenge?
   A. In this instance, we would expect some sort of basic budget plan indicating what and where you foresee the money would be spent. In addition, we would want to see evidence that the money has exchanged hands i.e. if a member of staff is going to the market, we would like to see a voucher whereby he/she receives that money and later a breakdown of what it was spent on.

   We understand that in some cases you cannot get formal receipts in the market, but a handwritten receipt from the seller would be acceptable and/or provide a verified/declared list.

Other

Q. My question is not covered here. What do I do?
   A. Please firstly check if your question is covered in the original FAQ document which was released with the grant programme launch. If you have any further questions that are not covered by the above or in here, please direct them to projects@streetchildren.org. We aim to get back to your question within 2 working days.
Q. What activities can be funded?
   A. This funding is to provide emergency support to street children who are experiencing the impacts of coronavirus (Covid-19). It can include activities which strengthen on-the-ground services such as drop-in centres, shelter and healthcare, and help organisations respond to increased demand; facilitate outreach work with street children; promote awareness raising activities; or provide essential items such as food parcels and sanitation equipment. This grant will not fund activities that do not work directly with street children in response to the Covid-19 crisis, such as advocacy, research, normal running costs of an organisation, or work that has already taken place.

Q. How much can I apply for?
   A. Organisations can apply for a one-off grant to a maximum of $10,000 USD. As this is emergency funding, we would expect the majority of funds to be spent on aid supplies. A maximum of 7% overheads will be permitted.

Q. Who can apply?
   A. Nationally-registered organisations delivering direct services to street children in their country of operation, and supporting street children through some of the impacts of Covid-19, are invited to apply. This can include NGOs or civil society organisations. Applicant organisations must be members of the CSC network, or in the process of applying for membership. Organisations must comply with national legislation or standards in their country with regards to the establishment, governance and operational requirements of the organisation.

Q. My organisation has received a sub-grant from CSC for another project, or has in the past. Can I still apply?
   A. Yes, this grant is open to all CSC members, providing the criteria are met.

Q. Can an organisation sub-grant to another organisation to deliver this work?
A. No, grants will be made directly to partners who are implementing the work. This is to ensure that funding is deployed quickly and management and administration fees are kept to a minimum.

Q. Does my organisation need to be a member of the CSC network to apply?
A. Yes, this opportunity is only open to CSC network members. Organisations who have been invited to apply and are in the process of joining the network will be considered, providing they meet the grant criteria, and have submitted an application for CSC membership by 4th August, along with two satisfactory references (requested as part of the membership application process).

Q. My organisation does not work with street children. Can I apply?
A. No. The focus of this funding is to support street-connected children. This definition includes any children who live or work on the streets, spend a significant amount of time on the streets, or have a strong connection to the streets.

Q. How do I apply?
A. You can download an application form and template budget from this webpage: https://www.streetchildren.org/abbviegrants/. Once completed, these forms must be submitted via email to projects@streetchildren.org.

Q. What is the application deadline?
A. Applications are open from Tuesday 14th July 2020 and the deadline for receiving applications is 11.59pm (BST) Tuesday 4th August 2020. Grants will be awarded to successful projects in August/September 2020. If you have not heard back from us by the 10th September, you have not been successful. Due to the volume of applications we expect to receive, unfortunately we will not be unable to provide individual feedback for unsuccessful applications.

Q. How long should projects be?
A. Projects must finish within twelve months of the date the funding is awarded. As this is emergency funding, we recommend that at least 30% of funds are spent in the first six months.

Q. What due diligence will be involved?
A. We will ask for the below information as part of the application process:
  ● Registration certificate
  ● Accounts for the last financial year (demonstrating your financial picture)
• Safeguarding / Child Protection Policy, Code of Conduct and Risk Assessment
• Finance Policy
• Fraud / Bribery / Anti-corruption policy
• Board of trustees and staff list

We may also request additional documents as part of the due diligence process, such as:

• A copy of the organisation’s latest bank reconciliations
• A Procurement Policy where the proposed project involves buying goods and supplies.

Q. My question is not covered here. What do I do?
A. If you have any further questions, please direct them to projects@streetchildren.org. Your question may be answered directly, or through a further FAQ.